



Date

Name of Fund Sponsor

Fund Name

Address

City, State Zip

RE: Recommendation of a **donor-advised fund** gift to **The Salvation Army**

Dear

[Name of Fund Sponsor]

Please accept this letter as my recommendation of a grant to **The Salvation Army**,

[date]

[Fund Name]

granted by

from the

Please issue a check in the amount of \$ _____, payable to **The Salvation Army** and mail it to:

The Salvation Army
6060 Castleway W Dr
Indianapolis, IN 46250
Attn: Rob Stiles

Federal Tax ID Number: 36-2167910
Phone: (317) 224-1027

In your transmittal to the above named charitable organization, please include **my name and address** as the donor of record in connection with this transfer, and copy me on the transmittal at the address below.

If you have any questions or concerns regarding this request, I can be reached at the number below.

Thank you for your prompt attention to and assistance in this matter.

Sincerely,

Name of donor

Donor's Address

City, State Zip

Donor's Phone Number